

ASVI/TSM WORKSHOP

Registration Form / Invoicing

Dear Colleague, to ensure our best service, we would ask you to send us the registration form and receipt of your payment via email to amministrazione@asvi.it
Please deliver the originals to a member of the ASVI/TSM staff in the classroom.

Workshop/s chosen	
Name and Surname	
Landline and Mobile	
E-mail	
Organization / Industry	
Position held in the Ngo	
Address (The address provided will be used to send the invoice and/or material for the workshop)	Street n. City..... County/Region..... Post Code.....
Invoice to:	Entity/Company/Individual Street..... City..... County/Region..... Post Code..... VAT registration number (required)
Subscription to WORKSHOPS - Offers DISCOUNT ENTITLEMENT <i>Please tick the discount you are entitled to:</i> <div style="text-align: center;"> <p>25% off - former students ASVI/TSM and L2L members senior/professional/SIN</p> <p>25% off - when you subscribe to 3 workshops</p> <p>20% off - 2 or more people from the same Organisation</p> <p>20% off - when you subscribe to 2 workshops</p> </div> <p>(Discounts are not cumulable)</p>	
Total payment: <i>please specify the total amount including VAT</i>	

METHOD OF PAYMENT tick the method chosen:	<input type="checkbox"/> Bank transfer to ASVI - BPM BANCA POPOLARE DI MILANO AG. PIAZZALE FLAMINIO - ROMA IBAN: IT 18 B 05584 03200 000000061282
How did you hear about the workshop? <i>(please tick all the applicable)</i>	<ul style="list-style-type: none"> • Internet (web site /search engine/blog etc):..... <input type="checkbox"/> On the ASVI/TSM web site • ASVI/TSM newsletter <input type="checkbox"/> From friends/colleagues • Other (please specify)

Privacy statement

The participant declares to be informed, according to the law 196/2003 the personal details contained in this registration form, or personal information acquired during the seminar, will be treated by ASVI and TSM - also electronically - for purposes related to the fulfilment of the obligations concerning the participation to the event, for statistical purposes, to send promotional material and information, or for the fulfilment of law obligations and/or provisions of public bodies. The disclosure of personal details is optional but necessary for the participation to the seminar. The participant has the right not to make his personal information available for commercial use or for carrying out market research or interactive commercial communication. The participant is aware that according to Art. 13 of law 675/1996 will be able to access or request the modification and/or deletion of his personal information at any time directly to ASVI Piazza Cavour, 3 - 00193 Rome.

Contract clauses

1. For the validity of the registration, in addition to the filled in and signed form, you need to send a copy of the bank transfer via e-mail at amministrazione@asvi.it
2. The payment must be made no later than the day before the first meeting.
3. The invoice will be issued as soon as the payment has been made, and will be delivered to you in the classroom or sent via e-mail.
4. For subscribers unable to attend the workshop it is possible to transfer your registration to another workshop scheduled in the current year or, in case of corporate membership, you can replace the registered participant with another person within your organization/company.
5. ASVI and TSM have the right to cancel or change the dates of the workshops scheduled for reasons of force majeure. If this were to happen, ASVI and TSM will give ready communication. If people are unable to retrieve or participate to the new appointment ASVI and TSM will repay the entire amount paid for your subscription.